

Arts and Technology Academy of Pontiac



Arts and Technology Academy of Pontiac Extended COVID-19 Learning Plan

Address of School District: 888 Enterprise Dr.

District Code Number: 63915

Building Code Number(s): 08855

District Contact Person: Septembra Williams

District Contact Person Email Address: swilliams@atappontiac.com

Local Public Health Department: Oakland

Local Public Health Department Contact Person Email Address: [Anna Whitaker/
whitakera@oakgov.com](mailto:AnnaWhitaker@oakgov.com)

Name of Intermediate School District: Oakland School District

Name of Authorizing Body: Bay Mills Community College

Date of Adoption by Board of Directors: September 16, 2020



Assurances

- The Academy will administer an approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year.
- Within thirty days after the approval of its Extended COVID-19 Learning Plan, and every 30 days thereafter, the Academy, at a meeting of its board of directors, will re-confirm how instruction is delivered during the 2020-2021 school year and will solicit public comment, at a public meeting, from the parents or legal guardians enrolled in the Academy.
- If delivering pupil instruction virtually, the Academy will expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the Academy had planned for that exposure to occur for in-person instruction.
- If delivering pupil instruction virtually, the Academy will provide pupils with equitable access to technology and the internet necessary to participate in instruction.
- The Academy will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
- The Academy, in consultation with a local health department, and district employees, will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. A determination concerning the method for delivering pupil instruction shall remain at the Academy Board's discretion. Key metrics that the Academy will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19

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- If the Academy determines that it is safe to provide in-person pupil instruction to pupils, the Academy will prioritize providing in-person pupil instruction to pupils in grades K to 5 who are enrolled in the Academy.
- The Academy will ensure that two (2), 2-way interactions occur between a pupil enrolled in the Academy and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the Academy. The Academy will publicly announce its weekly interaction rates at each Academy Board meeting where it re-confirm how instruction is being delivered , beginning 30 days after approval of its Extended COVID-19 Learning Plan, and every 30 days thereafter. The Academy will make those rates available through the transparency reporting link located on the Academy website each month for the 2020-2021 school year.
- The Academy will create and make available on its transparency reporting link located on the Academy's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the Academy expected would be achieved by the end of the school year.

Lola Miller

President of the Board of Directors

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Date: 9/16/20



Introduction and Overview

Arts and Technology Academy is a pre-K through 12th grade Public School Academy located in Pontiac, Michigan and serves approximately 900 students. Our vision is to meet students where they are and get them to where they need to be; as it relates to the whole child. We pride ourselves on our family like environment and provide a safe and positive space for our students to learn and achieve their goals. Everything we do is predicated on what's best for our students and community.

Since the shutdown back in March; our team has taken extreme measures to ensure our students were still receiving quality education by our talented faculty. We had an open line of communication with our parents and community via Facebook and Remind and kept our parents up to date with the latest information. We also provided a specific email for parents to submit questions/concerns throughout the shutdown. All of these questions were compiled into a document and disseminated to parents to keep them informed.

We also provided a handful of surveys for parents to complete; one of which was a technology survey to determine which families needed support with computers and internet. Once we had this information we were able to purchase 90 Skyroams for our families who needed internet and we supplied them with two months of service. We also were able to distribute a laptop to every child in our building who responded to the survey (approximately 600 laptops). In order to ensure we reached all families in need we had two surveys. *Since then, we have purchased additional Skyroams and laptops to meet the needs of our students in alignment with our virtual plan.*

Another survey was to receive feedback regarding parents' preference for the fall. This information was reviewed by our team to make sure options were in place that met the needs of all of our families. The majority of our parents chose online learning.

During the shutdown, our building transformed our brick and mortar education program into a full-fledged online program utilizing Google Classroom and Zoom. Our faculty met with students online three times a week, posted weekly assignments, video instruction/science labs, and communicated regularly with students and parents. We also continued our grade level meetings for teacher support, faculty meetings to ensure expectations were clear, and daily check with teachers by administration.

After a review of data and school data in the surrounding areas our Academy made the decision to begin the year completely online with the same high expectations we have when we are onsite.



The Board will approve a resolution to delegate authority to the Superintendent to change the mode of delivery regarding instruction in the event of adverse circumstances impacting ATAP, but not the rest of the state.

The Academy will follow all required protocols set forth by the State of Michigan.



Educational Goals

Educational Goal:

The median Student Growth Percentile for students in grades Kindergarten through 10th grade will be at or above the 50th percentile on NWEA's Measure of Academic Progress for fall-to-winter and fall-to-spring testing periods indicating a minimum of average growth.

The Northwest Evaluation Association Measure of Academic Progress (NWEA MAP), a nationally normed and computer-adaptive test, will be administered to all students in Kindergarten-10th grade three times in the 2020-21 school year, in the fall (within the first nine weeks of the start of school), the winter, and in the spring to determine whether students are making meaningful progress toward mastery of the standards. The NWEA MAP is aligned to the Common Core Standards and listed by the Michigan Department of Education as an approved testing tool.

Academy will make available on its transparency reporting link located on the Academy's website, a report concerning the progress made in meeting the education goals not later than February 1, 2021 for fall-to-winter goal and not later than the last day of school of the 2020-21 school year for the winter-to-spring goal.

Attendance- Teachers are required to enter their daily attendance in Mi-Star in addition to completing the Two Way Communication form provided by the ISD.

Instructional Delivery & Exposure to Core Content

The Academy will be delivering instruction via Google Classroom to all students (K-12th grade). To ensure all students have access to the technology needed we will be contacting those who are enrolled, but did not receive a computer in the spring and we will also confirm if internet service is needed. Additional details of quality instruction are below:



- ❖ Daily online instruction with a LIVE ATAP teacher via ZOOM for ALL grades
- ❖ Block scheduling for 6th-12th Grade
- ❖ Daily assignments/discussion via Google Classroom
- ❖ Hotspots/internet access to those who are in need of internet
- ❖ Ongoing training documents/videos for faculty (during pre-service), parents and students
- ❖ Website specifically for resources, curriculum information, navigating online learning, etc.
- ❖ Curriculum bundles distributed to K-5th grade with materials needed for a successful year (including any consumables/books).
- ❖ Online textbooks for high school to access reading content and curriculum
- ❖ Grade Level meetings with Academic Coaches to ensure pacing and best practice are being implemented
- ❖ Admin teacher observations during LIVE lessons
- ❖ Regularly scheduled faculty meetings for check ins
- ❖ Parent meetings on a regular basis to assist/support parents and students with online curriculum and programming
- ❖ Social/Emotional weekly lessons for K-12th grade to ensure positive mental health is being supported
- ❖ Intervention small group caseloads to support struggling learners
- ❖ Wellness visits-Home visits from Administration as needed

Special Education Students

- ❖ ATAP will always be in full compliance with special education laws and with students' IEPs.

Governance-Create a district Return to Instruction Group

- ❖ Superintendent, Executive Assistant, Principal/Director of Education, Academic Coaches, Assistant Administrators/Deans, Student Services Department
- ❖ Utilized the Roadmap to develop a plan specific to our district
- ❖ Will be shared with all stakeholders and reviewed mid-year
- ❖ Surveys will be administered to allow for feedback from all stakeholders



Remote Instruction-

- ❖ Create opportunities for ongoing feedback- Surveys will be administered to allow for feedback from all stakeholders
- ❖ Activate remote learning programs- See quality instruction details listed above
- ❖ Support schools to assess every student in grades pre-12- NWEA to be administered remotely to K-10th grade students. Pre-K, 11th, 12th grade students to receive district created pre-assessments to determine any gaps
- ❖ Review students' IEPs, IFSPs, and 504 plans- Special Education Department and Student Services to meet for review and plan of action
- ❖ Secure supports for students who are transitioning to postsecondary- Student Services to provide resources to students regarding college application, grants, applying for student loans, documentation needed to apply to a specific programming, review of transcripts/grades, etc.
- ❖ Conduct checkpoints with school leaders around curriculum and instruction- Data meetings with the Principal and Academic Coaches to determine plan of action to address areas of deficiency.
- ❖ Remain connected with MDE about policies and guidance- Admin to attend Leadership Academy trainings, professional development, receive communication from MDE, consult with management company
- ❖ Develop a continuation of services plan for students needing occupational, physical, and/or speech therapy-

Communication and Family Support

- ❖ Implement any additional communication systems needed to reach every family and student in their home language- Facebook, REMIND mass text, Class REMIND, Google Classroom, flyers sent home (as needed).

Professional Learning

- ❖ Continue to provide professional learning and training through virtual modes for educators-
 - Grade Level Meetings
 - Faculty Meetings



- Professional Develop on Fridays (early release schedule)
- Pre-service training
- Data/Intervention Meetings
- PLCs
- New Teacher Academy for new ATAP teachers

Monitoring

- ❖ Activate plans to monitor and assess
 - Connectivity and Access to necessary devices/equipment- Achieved via technology surveys and communication home via phone
 - Attendance- currently working with our local ISD on acceptable ways to track attendance. Students will be required to login at designated times to receive credit for attendance.
 - Teachers are required to enter their daily attendance in Mi-Star in addition to completing the Two Way Communication form provided by the ISD.
 - Student Work- All graded work and feedback will be given through Google Classroom. Additional feedback may be done via scheduled phone calls/meetings. Progress reports and report cards will be mailed home at designated times throughout the school year.





Equitable Access

Technology-

- ❖ Survey to families to collect information about their devices- Yes, twice in the spring and another survey was given in August.
- ❖ Designate a single point of contact in each school to communicate with district technology teams- yes
- ❖ All students with disabilities received a laptop during the spring after shutdown and will continue to use those for the 2020-2021 school year.
- ❖ Develop a district technology plan- a part of our training for teachers during pre-service (Google Classroom and remote learning training). There was a link emailed to parents enrolled for them to complete if they are experiencing technology issues.
- ❖ Identify a device and/or general technology support lead- Yes, they will be the point of contact for online programs (i.e. Edgenuity). Parents will also have access to a link where they can submit technology issues.
- ❖ Assign technology process leaders to key efforts- The Academy will have a process for when a child's technology device needs assistance. They will also have designated days where they can bring technology up to the school for service.
- ❖ Help Desk- The school email/Facebook will be regularly checked to address all concerns; including technology issues. There is also a Google Form link (mentioned above).
- ❖ Procedures for distribution of technology- The Academy developed this plan in the spring and followed the same process in August. Parents and students are also allowed to visit the office during business hours to pick up additional technology and receive assistance/guidance if needed.