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Address of School District: 888 Enterprise Dr.

District Code Number: 63915

Building Code Number(s): 08855

District Contact Person: Septembra Williams

District Contact Person Email Address: swilliams@atappontiac.com

Local Public Health Department: Oakland

Local Public Health Department Contact Person Email Address: Anna Whitaker/ whitakera@oakgov.com

Name of Intermediate School District:Oakland School District

Name of Authorizing Body: Bay Mills Community College

Date of Adoption by Board of Directors: August 3, 2020

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Assurances

- The Academy will cooperate with local public health authorities if a confirmed case of COVID-19 is identified and, in particular will collect the contact information for any close contacts of the affected individual from two days before he or she shows symptoms to the time when he or she was last present at the Academy.

- The Academy acknowledges that it is subject to the rules governing workplace safety established in section 1 of Executive Order 2020-114 or any successor order, and has adopted a Workplace Preparedness Plan. A copy of this plan is attached.

- The Academy will be or is closed to in-person instruction when the region in which it is located in is in Michigan Safe Start Plan Phases 1-3.

- The Academy's sponsored inter-school, after school activities and athletics will be suspended when the region in which it is located in is in Michigan Safe Start Plan Phases 1-3.

- The Academy will comply with guidance from the United States Department of Education, including its Office of Civil Rights and office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.

- The Academy will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement if applicable.

- The Academy prohibits indoor assemblies that bring together students from more than one classroom during Michigan Safe Start Plan Phase 4.

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President of the Board of Directors

Date

Introduction and Overview

Arts and Technology Academy is a pre-K through 12th grade Public School Academy located in Pontiac, Michigan and serves approximately 900 students. Our vision is to meet students where they are and get them to where they need to be; as it relates to the whole child. We pride ourselves on our family like environment and provide a safe and positive space for our students to learn and achieve their goals. Everything we do is predicated on what's best for our students and community.

Since the shutdown back in March; our team has taken extreme measures to ensure our students were still receiving quality education by our talented faculty. We had an open line of communication with our parents and community via Facebook and Remind and kept our parents up to date with the latest information. We also provided a specific email for parents to submit questions/concerns throughout the shutdown. All of these questions were compiled into a document and disseminated to parents to keep them informed.

We also provided a handful of surveys for parents to complete; one of which was a technology survey to determine which families needed support with computers and internet. Once we had this information we were able to purchase 90 Skyroams for our families who needed internet and we supplied them with two months of service. We also were able to distribute a laptop to every child in our building who responded to the survey (approximately 600 latptops). In order to ensure we reached all families in need we had two surveys.

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Another survey was to receive feedback regarding parents' preference for the fall. This information was reviewed by our team to make sure options were in place that met the needs of all of our families.

During the shutdown, our building transformed our brick and mortar education program into a full-fledged online program utilizing Google Classroom and Zoom. Our faculty met with students online three times a week, posted weekly assignments, video instruction/science labs, and communicated regularly with students and parents. We also continued our grade level meetings for teacher support, faculty meetings to ensure expectations were clear, and daily check with teachers by administration.

After the Roadmap to Return was available; our team (Superintendent, Principal, Assistant Administrators/Deans, Students Services, and Executive Assistant) reviewed the phases and determined what our instruction would look like in each phase. Review of scheduling, interventions, meetings, on-site and online protocol were all discussed.

Based on this information, we created a picture chart highlighting how our students would receive instruction in each phase. Included in this was days, times, safety precautions, etc. We also took our plan and created a chart for parents outlining the difference between onsite education and online.

The most recent survey we distributed to our parents was an option to enroll their children into our online program, Lions Online. Currently, we have over 190 enrollments and are reviewing our numbers for onsite and online.

The Board will approve a resolution to delegate authority to the Superintendent to change the mode of delivery regarding instruction in the event of adverse circumstances impacting ATAP, but not the rest of the state.

The Academy will follow all required protocols set forth by the State of Michigan.

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Plan for Operating during Phases 1, 2 or 3 of the Michigan Safe Start Plan

Phase 1, 2, or 3 Safety Protocols

- ❖ During Phases 1-3, faculty will deliver instruction from home using the following programs:
- ❖ Google Classroom/G-Suite
- ❖ Zoom

- ❖ Any essential workers (administration, food service, custodial) who need to enter the building will complete a survey to confirm the following:
- ❖ Temperature is less than 100.4
- ❖ No symptoms that are Covid related
- ❖ No out of state travel
- ❖ No exposure to any person or persons who have had Covid

In addition to the above:
- ❖ Monitor symptoms on a daily basis
- ❖ Wear masks when travelling in public spaces (i.e. hallways)
- ❖ Social distance during communication with fellow co-workers

- ❖ Meetings and teacher coaching will still be held via Zoom/Google Meet

- ❖ Food distribution (pickup and/or delivery) will be provided on a weekly basis for parents (time/day TBD)

- ❖ Cleaning protocols include our regular deep cleaning on a daily basis, sanitation stations for those who enter the building, and weekly cleanings using the sanitation machine recently purchased which targets areas to disinfect.

- ❖ Sanitation stations available (i.e. masks, gloves, and hand sanitizer)

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- ❖ The Academy does not provide transportation so the assurance for suspension of busses does not apply.

- ❖ ATAP reserves the option to provide daycare to essential workers. Decisions and plans will be predicated on guidance from the state and local ISD.

Phase 1, 2, or 3 Mental & Social-Emotional Health

Implementation of a mental health screening for all students-

If faculty notices a concern with a student they will utilize the referral form to submit to counselor/social workers. Upon receiving the referral form, trained professionals will follow these steps:

- ❖ Student meeting with the counselor/social worker
- ❖ Possible Mental Health Assessment
- ❖ Based on the results of the assessment, counselor/social worker will respond accordingly
- ❖ Work with the Oakland County Health Department

Establish and communicate guidelines to all staff regarding identification and rapid referral of at-risk students-

- ❖ Social Workers will train faculty on "red flags" when working with students
- ❖ Social Workers will review the referral form and give support to faculty regarding the documentation
- ❖ Social Workers will continue to check in with teachers to ensure students are not exhibiting any signs that may need intervention

Provide all staff with ongoing training/professional development/resources-

- ❖ Social Workers will train faculty on referral process and identifying at-risk students (see above)
- ❖ Dean of students- pre-service training targeting students experiencing trauma and how that impacts their education
- ❖ Additional training by admin throughout the year focusing on at-risk students, self-care, and resources available to faculty, parents, and students

Establish a comprehensive Crisis Management Plan-

- ❖ Social Workers will be completing a plan to address any trauma based event the school/community may face (i.e. loss of faculty member)
- ❖ Crisis Management Plan will be approved by the Board of Directors and shared among all stakeholders in the community

Compile and regularly update comprehensive lists of wellness resources and MDE resources for student and staff mental health-

- ❖ Document of resources will be posted around the building, made available in the main office, and posted on the various online platforms we use (i.e. Facebook, Google Classrooms, Google website, etc.)

Designate a mental health liaison (school based)

- ❖ Yes- Ms. Janell Bradley

Activate communication channels for school stakeholders to address mental health concerns resulting from COVID-19

- ❖ The Academy will utilize their online platforms (i.e. Facebook, REMIND, Google Classroom, etc.) to communicate Crisis Hotlines within the community

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Communicate with parents and guardians return to school transition information

- ❖ Zoom Meeting was held on Thursday, August 6 to inform parents of their choices for modes of instruction this year. This included the first day of school AND the data collection period where The Academy will monitor the data ten days prior to the first day of school. Additional discussion highlights are below:
    - o Parents will be offered choice
    - o Lions Online- 100% online (Monday-Friday)
    - o Lions Blended Learning- A mix of online and onsite instruction (refer to the Roadmap for which days to report)
    - o DATA EVALUATION PERIOD- Data will be monitored ten days prior to school to determine start da
    - o First day of school- September 8, however, ONLY Kindergarten through 3rd grade students will report (if they are enrolled in blended learning). 4th-12th grade will ALL be online beginning September 8. 4th-12th grade students first day of school will be Monday, October 5.
    - o Technology- A survey will be sent to those enrolled who are in need of a computer OR hotspot for internet
    - o Online Instruction- A combination of Google Classroom AND Zoom with a LIVE instruction with teacher daily
    - o Attendance- students will be required to login at designated times per their schedule
    - o Athletics- NO fall sports until further notice
    - o Extracurricular- NO activities including after school tutorial until further notice
    - o When extracurricular activities become available online students will be able to participate
    - o Latchkey- Not currently offered; however, we are working on offering it for the fall. Stay tuned.
    - o Uniforms- K-8th grade students who report to ATAP are required to wear uniforms.
    - o Discipline- Students will be required to follow the student code of conduct whether they are receiving instruction online OR onsite

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- o Special Education- The Director of Special Education will be contacting you regarding your child's IEP
- o Credit Recovery for High School will be offered
- o OTECH is still being offered. Details are forthcoming
- o Open House- September 2 and September 3- more information forthcoming (schedules/teachers will be distributed)

Additional Upcoming Communication:

- ❖ Parent Universities are held at The Academy every year. These universities/training will include the topics of destigmatization of COVID-19, normal behavioral respons to crisis, best practices of talking through trauma with children, and positive self-care strategies
- ❖ Parent Universities will be led by trained professionals within the District and/or professionals within the community
- ❖ ZOOM orientation/open house information

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Phase 1, 2, or 3 Instruction

The Academy will be delivering instruction via Google Classroom to all students (K-12th grade). To ensure all students have access to the technology needed we will be contacting those who are enrolled, but did not receive a computer in the spring and we will also confirm if internet service is needed. Additional details of quality instruction are below:

- ❖ Daily online instruction with a LIVE ATAP teacher via ZOOM
- ❖ Block scheduling for 6th-12th Grade
- ❖ Daily assignments/discussion via Google Classroom
- ❖ Hotspots/internet access to those who are in need of internet
- ❖ Ongoing training documents/videos for faculty (during pre-service), parents and students
- ❖ Website specifically for resources, curriculum information, navigating online learning, etc.
- ❖ Curriculum bundles distributed to K-5th grade with materials needed for a successful year (including any consumables/books).
- ❖ Online textbooks for high school to access reading content and curriculum
- ❖ Grade Level meetings with Academic Coaches to ensure pacing and best practice are being implemented
- ❖ Admin teacher observations during LIVE lessons
- ❖ Regularly scheduled faculty meetings for check ins
- ❖ Parent meetings on a regular basis to assist/support parents and students with online curriculum and programming
- ❖ Social/Emotional weekly lessons for K-12th grade to ensure positive mental health is being supported
- ❖ Intervention small group caseloads to support struggling learners
- ❖ Wellness visits-Home visits from Administration as needed

Special Education Students
- ❖ ATAP will always be in full compliance with special education laws and with students' IEPs.

Governance-Create a district Return to Instruction Group

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- ❖ Superintendent, Executive Assistant, Principal/Director of Education, Academic Coaches, Assistant Administrators/Deans, Student Services Department
- ❖ Utilized the Roadmap to develop a plan specific to our district
- ❖ Will be shared with all stakeholders and reviewed mid-year
- ❖ Surveys will be administered to allow for feedback from all stakeholders

Remote Instruction-
- ❖ Create opportunities for ongoing feedback- Surveys will be administered to allow for feedback from all stakeholders
- ❖ Activate remote learning programs- See quality instruction details listed above
- ❖ Support schools to assess every student in grades prek-12- NWEA to be administered remotely to K-10th grade students. Pre-K, 11th, 12th grade students to receive district created pre-assessments to determine any gaps
- ❖ Review students' IEPs, IFSPs, and 504 plans- Special Education Department and Student Services to meet for review and plan of action
- ❖ Secure supports for students who are transitioning to postsecondary- Student Services to provide resources to students regarding college application, grants, applying for student loans, documentation needed to apply to a specific programming, review of transcripts/grades, etc.
- ❖ Conduct checkpoints with school leaders around curriculum and instruction- Data meetings with the Principal and Academic Coaches to determine plan of action to address areas of deficiency.
- ❖ Remain connected with MDE about policies and guidance- Admin to attend Leadership Academy trainings, professional development, receive communication from MDE, consult with management company
- ❖ Develop a continuation of services plan for students needing occupational, physical, and/or speech therapy-

Communication and Family Support
- ❖ Implement any additional communication systems needed to reach every family and student in their home language- Facebook, REMIND mass text, Class REMIND, Google Classroom, flyers sent home (as needed).

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Professional Learning
- ❖ Continue to provide professional learning and training through virtual modes for educators-
  - o Grade Level Meetings
  - o Faculty Meetings
  - o Professional Develop on Fridays (early release schedule)
  - o Pre-service training
  - o Data/Intervention Meetings

Monitoring
- ❖ Activate plans to monitor and assess
  - o Connectivity and Access to necessary devices/equipment- Achieved via technology surveys and communication home via phone
  - o Attendance- currently working with our local ISD on acceptable ways to track attendance. Students will be required to login at designated times to receive credit for attendance.
  - o Student Work- All graded work and feedback will be given through Google Classroom. Additional feedback may be done via scheduled phone calls/meetings.

Phase 1, 2, or 3 Operations

Facilities-
- ❖ Our head custodian will work with his team and the Superintendent to ensure all cleaning protocol recommended by the CDC is being followed with fidelity. They will also receive guidance and support from the Facilities Department via our management company

Technology-
- ❖ Survey families to collect information about their devices- Yes, twice in the spring and another contact will be made in the coming weeks
- ❖ Designate a single point of contact in each school to communicate with district technology teams- yes

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- ❖ Develop a district technology plan- a part of our training for teachers during pre-service (Google Classroom and remote learning training)
- ❖ Identify a device and/or general technology support lead- Yes, they will be the point of contact for online programs (i.e. Edgenuity). Parents will also have access to an email where they can submit technology issues.
- ❖ Assign technology process leaders to key efforts- The Academy will have a process for when a child's technology device needs assistance. They will also have designated days where they can bring technology up to the school for service.
- ❖ Help Desk- The school email/Facebook will be regularly checked to address all concerns; including technology issues.
- ❖ Procedures for distribution of technology- The Academy developed this plan in the spring and will use the same process in the fall.

Plan for Operating during Phase 4 of the Michigan Safe Start Plan

Phase 4 Safety Protocols

Personal Protective Equipment
- ❖ The Academy will require a facial covering upon entering into the building (a part of our check in process)
- ❖ The Academy will provide facial coverings in the event a student does not have one
- ❖ Pre-K through 12th grade students will be required to wear facial coverings in all common areas
- ❖ 6th-12th grade students will be required to wear facial coverings at all times (except while eating breakfast/lunch)
- ❖ Faculty will be required to wear a facial covering at all times (except while eating)
- ❖ The Academy will provide plastic face guards for all faculty; which will be sanitized on a daily basis
- ❖ Students/faculty who are unable to medically tolerate a facial covering will not be required to wear one with appropriate documentation from their doctor

Hygiene

- ❖ Inventory by custodial staff on a daily basis to ensure adequate supplies are available to support healthy hygiene (soap, hand sanitizer with at least 60% alcohol, paper towels, tissues, etc.)
- ❖ Signs posted in all restrooms outlining proper handwashing
- ❖ Teachers/faculty to reiterate proper handwashing prior to restroom breaks
- ❖ Educate faculty/students on how to cough/sneeze into their elbows or use a tissue

Reporting Protocols

Students

- ❖ At arrival-
  - o Temperature taken to ensure 100.4 or below
  - o Confirmation of a facial covering
  - o Pickup breakfast and report to class (no café gathering for breakfast and/or lunch)
  - o Teacher/faculty at specific spots throughout the building to prevent any type of gathering

Faculty

- ❖ Prior to reporting to work, faculty will complete a survey that addresses the following:
  - o Temperature (at or below 100.4)
  - o No current symptoms related to COVID-19
  - o No travel out of state
  - o Face shield/face covering

Positive Cases

- ❖ If cases are confirmed, the Health Department will be contacted by our liaison
- ❖ A letter/documentation will be sent to parents if a positive case has been identified
- ❖ 14 day Quarantine may be required depending on the case
  - o K-5th Grade- Class quarantine

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- o 6th-8th Grade- Middle School quarantine
- o 9th-12th Grade- High School quarantine
- ❖ Quarentine Room for those students who become ill during the school day

Spacing, Movement and Access

- ❖ Spacing of desks- 3 to 6 feet apart in every classroom
- ❖ Plastic shields to separate students at each desk/table
- ❖ Students facing the same direction
- ❖ Social distancing between students, faculty, students/faculty
- ❖ No visitors will be allowed except under extenuating circumstances
    - o Must be screened, wear a facial covering, sanitize hands prior to entering, practice social distancing at all times
- ❖ Signage posted on floors and walls-
    - o Six foot intervals in the hallway
    - o Restroom- to ensure no gatherings
- ❖ Staggered school schedule to allow for social distancing
- ❖ Lunch inside of the classrooms
- ❖ Self-contained classrooms (K-8th grade)
- ❖ Limited electives (most with a travelling teacher to avoid students transitioning in the hallway)
- ❖ Block scheduling to limit transition and contact with students
- ❖ PE will be held outside as long as the weather permits
- ❖ Social distancing tape in the gym to keep students a part
- ❖ Signs to designate flow of traffic in the hallway (divided with each side having a specific direction for travel).

Screening Students and Staff

- ❖ School liaison works with the local public health department regarding implementing protocols for screening students and staff
- ❖ Oakland Health Department nurse consultant to work with The Academy
- ❖ Designated quarantine area in the event a student becomes ill
- ❖ Strict protocol for parents and pickup in the event a student become ill

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❖ Please refer to additional safety protocols under *Reporting Protocols*

Food Service, Gathering, and Extracurriculuar Activities

❖ No indoor assemblies
❖ Lunch/breakfast inside the classroom
❖ Strict protocol enforced for Food Service Department (gloves, masks, excessive handwashing, etc.)
❖ Outdoor recess as long as the weather is permitting
  o Staggered schedule to prevent multiple classes outside at the same time
  o Playground sanitation schedule
❖ Limited extracurricular activities
  o Those participating must wear a facial covering

Athletics- ATAP will follow all guidelines per the MHSSA.

Cleaning

❖ Every four hours sanitation will occur (light switches, door knobs, desks) using approved disinfectant
❖ Cleaning and sanitation will occur in the event a class transitions to another space (high school only)
❖ Playground structures will be disinfected after each classroom use; using the Sanitation machine purchased for our building.
❖ Faculty must wear gloves, mask, and face shield when performing all cleaning activities
❖ Designated area in each classroom with approved cleaning supplies and equipment needed when performing activities
❖ Sanitation station throughout the building for hand sanitation

Busing and Student Transportation

The Academy does not offer transportation and will not participate in any type of activity that requires transportation until further notice.

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Phase 4 Mental & Social-Emotional Health (Strongly Recommended)

- ❖ The Academy will not screen every student
- ❖ Students may be screened by Social Workers/Counselor as needed
- ❖ Mental and Social-Emotional Health protocols in Phase 4 are consistent with Phases 1-3. Please refer to the documentation above.

Phase 4 Instruction

Parents have been offered two options for instruction: Lions Online (100% of instruction via online) OR Lions Blended Learning (a mixture of on-site instruction and online). All online instruction will include an ATAP teacher delivering LIVE lessons to students and will be interactive. A couple of surveys were used to come to this decision. The results showed much interest in both of the above mentioned options. To date, the Academy has received over 200 enrollments in the Lions Online program.

Regardless of parents' choice, students will receive a schedule and be required to report to their class (whether it's on-site or online) at the scheduled time. This is mandatory. If a student is registered online, they will follow the below schedule:

K-3rd Grade
Onsite/Monday-Thursday (8:00-2:30)
Online/homework practice Friday (8:00-12:00)

4th-8th Grade
Onsite/Monday/Wednesday (8:00-2:30)
Online- Tuesday/Thursday /Friday(8:00-2:30)

9th-12th Grade
Onsite- Tuesday/Thursday (8:00-2:30)

Online- Monday/Wednesday/Friday (8:00-2:30)

Online- Friday (8:00-12:00)

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Students with Disabilities- ATAP will always be in compliance with special education laws and students' IEPs.

Governance

- ❖ Return to Instruction working group- Superintendent, Executive Assistance, Principal/Director of Curriculum, K-5 Academic Coach, 6-12 Academic Coach, Assistant Administrators/Deans
- ❖ Develop surveys to administer to faculty, parents, and students to continue to improve remote learning
- ❖ Remote Learning Plan to be updated as needed
- ❖ Remote Learning Plan to be shared with all stakeholders

Instruction

- ❖ Teachers will utilize Google Classroom to deliver content and instruction using best practices
- ❖ Teachers will be trained on Google Classroom and best practices as it relates to remote learning (organizing, creating assessments, digitizing assignments/forms, communication, etc.)
- ❖ Expectations of Google Classroom and what must be posted at the beginning and on a weekly basis
- ❖ Curriculum standards and "I Can" statements developed for teachers, students, and parents to clearly outline expectations for each core subject
- ❖ Differentiation for special education students and students who are on intervention caseloads as a part of our CST process
- ❖ Social/Emotional instruction for K-12th grade incorporated into instruction on a weekly basis
- ❖ Instructional vision will be communicated to parents (consistent with every year)
- ❖ Students transitioning to postsecondary education will have access to our Student Services Department for support needed
- ❖ Standards and pacing guides with "I Can" statements available to all stakeholders to ensure high quality instruction is being delivered
- ❖ Special Education Department to review all IEP/504 plans (consistent with every year)
- ❖ Intervention services/caseloads based on data and last year's performance (prior to shutdown). Meetings and trainings for all support faculty to ensure students are being supported in their areas of deficiencies.

- ❖ Grade level meetings will allow general, special, and intervention teachers to collaborate on instruction for identified students, assessments, and student needs

Communications and Family Supports

- ❖ Parent communication on a school wide bases will be delivered via Facebook, REMIND, letters/flyers via mail (as needed)
- ❖ Teachers will communicate with their parents via Class REMIND, Class Dojo, Google Classroom, parent meetings/conferences
- ❖ Training for parents and students will be offered regarding remote learning and expectations
- ❖ Supports and resources will be available to parents throughout the year to build their digital literacy (Parent Universities).

Professional Learning

- ❖ Pre-service training to review expectations, curriculum (as needed) pacing
- ❖ Weekly grade level meetings with Academic Coaches to discuss pacing, best practices, student interventions, etc.
- ❖ Child Study Team to review all students who did not participate in remote learning at the end of the year OR those who need additional support based on data
- ❖ Professional Development plan for the year (consistent with previous years) to outline PD built into the calendar (includes early release days and pre-service)

Instruction

- ❖ Curriculum access will be online for all students for easy access whether students are online or onsite
- ❖ All best practices for remote learning will transition to onsite learning. Refer to instruction information above.

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Phase 4 Operations

<u>**Facilities**</u>

- ❖ Walk throughs with Superintendent to communicate expectations, inventory, etc.
- ❖ Communication with Management Company regarding training, guidance on cleaning and sanitation, and maintaining facilities
- ❖ Regularly scheduled meetings

<u>**Budget, Food Service, Enrollment, and Staffing**</u>

- ❖ Arrival process- in place see above
- ❖ Offer letters to be sent to faculty outlining pay and position
- ❖ Staffing plan will be predicated off of budget, medical documentation (reviewed by legal counsel) and resignation
- ❖ Budget meeting with Management Company regrading staffing, new hires, positions needed, etc.
- ❖ Update code of conduct to reflect all policy changes (i.e. attendance)
- ❖ Technology- surveys to address families' needs (completed in the spring, but additional surveys in the fall)
    - o Scheduled time to service devices (if needed)
    - o Communication regarding pickup/return of devices
- ❖ Transportation- the district does not provide transportation and will not participate in any activities that require transportation until further notice.

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Plan for Operating during Phase 5 of the Michigan Safe Start Plan

Phase 5 Safety Protocols

The Academy's Safety Protocols for Phase 5 are consistent with Phase 4.

Phase 5 Mental & Social-Emotional Health

> • All protocols included on page 45 of the Roadmap are identified as **"Recommended."**
> Using these protocols as a guide, describe to what extent the Academy will provide on-going mental and social-emotional health services for students.

Social and Emotional Services for students is outlined in Phase 3. The Academy's protocols for S/E Learning are consistent in ALL phases.

Phase 5 Instruction

> • All of the protocols included on pages 46-48 of the Roadmap are identified as **"Recommended."** Outline the Academy's plan to deliver instruction during Phase 5 of the Michigan Safe Start Plan and how that plan is different during Phase 4 of the Michigan Safe Start Plan.
> • Using the protocols outlined on pages 46-48 as a guide, and incorporating other best practices, address each of the following sub-sections: Governance; Instruction; Communications and Family Supports; and Professional Learning, with particular emphasis on any differences from the Academy's plans during Phase 4 of the Michigan Safe Start Plan.

All Phase 5 Instruction protocols are consistent with Phase 4 protocols.

Phase 5 Operations

> • All protocols included on pages 49-52 of the Roadmap are **"Recommended."** Using these protocols as a guide, describe how the Academy will manage each of the

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> following sub-sections: Facilities; Budget, Food Service, Enrollment and Staff; Technology; and Transportation, with particular emphasis on any differences from the Academy's plans during Phase 4 of the Michigan Safe Start Plan.

All Phase 5 Operations are consistent with Phase 4 Operations.